



**BICYCLE ADVISORY COMMITTEE (BAC)
MEETING AGENDA**

6:30 p.m., Thursday, November 2, 2017

Solano Transportation Authority

One Harbor Center, Suite 130 Conference Room 1

Suisun City, CA 94585-2473

ITEM

MEMBER/STAFF PERSON

- 1. **CALL TO ORDER / SELF INTRODUCTIONS** Chair
(6:30 - 6:35 p.m.)
- 2. **CONFIRM QUORUM**
(6:35 - 6:40 p.m.)
- 3. **APPROVAL OF AGENDA**
(6:40 - 6:45 p.m.)
- 4. **OPPORTUNITY FOR PUBLIC & STAFF COMMENTS**
(6:45 – 6:50 p.m.)
- 5. **CONSENT CALENDAR** Chair
Recommendation:
Approve the following consent item in one motion.
(Note: Items under consent calendar may be removed for separate discussion.)
(6:50 – 6:55 p.m.)
- A. **STA BAC MEETING MINUTES** Esther Wan,
STA
Recommendation:
Approve STA BAC Meeting Minutes of September 7, 2017.
Pg. 3
- 6. **ACTION FINANCIAL**
A. None.
- 7. **ACTION NON – FINANCIAL**
A. **2018 BAC Officer Elections and Membership Status** Committee
Recommendation:
Elect a Chair and Vice-Chair for the 2018 calendar year.
(6:55 – 7:05 p.m.)
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STA BAC MEMBERS

Ray Posey City of Vacaville	Michael Segala County of Solano Vice – Chair	Nancy Lund City of Benicia Chair	Jim Fisk City of Dixon	Catherine Moy City of Fairfield	Vacant City of Rio Vista	Lori Wilson City of Suisun City	Mick Weninger City of Vallejo	Barbara Wood Member-At- Large
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8. PRESENTATION

- A. League of American Cyclists Bicycle Friendly Cities** Cory Peterson,
(7:15 – 7:25 p.m.) STA
Pg. 11

9. INFORMATION – DISCUSSION

- A. Benicia Bike Workshop Re-Cap** Chair
(7:25 – 7:30 p.m.)
Pg. 15
- B. BAC Field Trip Re-Cap** Committee
(7:30 – 7:35 p.m.)
Pg. 17
- C. Active Transportation Plan Update** Cory Peterson,
(7:35 – 7:45 p.m.) STA
Pg. 19
- D. Reports and Updates from Staff** Cory Peterson,
(7:45 – 7:55 p.m.) STA
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10. INFORMATIONAL – NO DISCUSSION

- A. 2017 BAC Meeting Attendance Matrix** Esther Wan, STA
Pg. 23

11. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS Chair
(7:55 – 8:00 p.m.)

- A. 2018 BAC Work Plan**
- B. 2018 Presentations**

12. ADJOURNMENT Chair
The next meeting of the STA BAC is on **Thursday, January 4, 2018.**

(The BAC meets every first Thursday on odd months, unless otherwise rescheduled)

Thursday, January 4, 2018
Thursday, March 1, 2018
Thursday, May 3, 2018
Thursday, July 5, 2018
Thursday, September 6, 2018
Thursday, November 1, 2018

Questions? Please contact STA Planning Assistant, Cory Peterson at (707) 399-3214
or cpeterson@sta.ca.gov

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707-399-3239



**BICYCLE ADVISORY COMMITTEE (BAC)
Minutes for the Meeting of
September 7, 2017**

1. CALL TO ORDER/SELF INTRODUCTIONS

The meeting of the STA's Bicycle Advisory Committee (BAC) was called to order by Chair Lund at approximately 6:30 p.m. at the STA in Conference Room 1.

BAC Members Present:

Nancy Lund, Chair	City of Benicia
Barbara Wood	Member at Large
James Fisk	City of Dixon
Mike Segala, Vice – Chair	County of Solano
Lori Wilson	City of Suisun City
Ray Posey	City of Vacaville
Mick Weninger	City of Vallejo

BAC Members Absent:

Catherine Moy	City of Fairfield
Vacant	City of Rio Vista

Others Present:

Jason Riley	City of Dixon
Adam Brown	City of Vacaville
Glen Grant	Adventure Cycling
Randolph Craig	City of Suisun City

STA Staff Present

Anthony Adams	STA
Cory Peterson	STA
Esther Wan	STA

2. CONFIRM QUORUM

Quorum was confirmed.

3. APPROVAL OF AGENDA

On a motion from Lori Wilson, and a second from Ray Posey, the BAC unanimously approved the agenda. (7 Ayes, 2 absences, 0 Abstentions)

4. OPPORTUNITY FOR PUBLIC & STAFF COMMENTS

Ray Posey commented that Solano County's Pleasants Valley Safety Project is coming along nicely. Mr. Posey stated that it is not striped yet but the infrastructure is completed.

Anthony Adams addressed that Senate Bill (SB) 1 passed and a part of the bill was augmented. The augmentation will added \$2.4 million dollars to Suisun City's McCoy Creek Project to fully fund the project and complete phase 3 and 4 of the project.

Randolph Craig highlighted the League of American Bicyclists and asked if BAC members are familiar with them. All of the BAC members were familiar with the League of American Bicyclists. Mr. Craig announced that if BAC can assist in getting any of the cities in Solano County to receive a bronze, silver, or gold rating from the League of American Bicyclists, there is a higher chance for Solano County to receive grant funding for future projects. BAC members request for more information on the League of American Bicyclists as well as including it on the next agenda.

5. CONSENT CALENDAR

A. Recommendation:

Approve STA BAC Meeting Minutes of July 6, 2017.

On a motion by Michael Segala, and a second by Lori Wilson, the BAC approved the minutes of July 6, 2017. (7 Ayes, 2 Absences, 0 Abstentions)

6. ACTION FINANCIAL

A. **Transportation Development Act (TDA) Article 3 Funding Requests: Dixon SR2S OBAG Cycle 1 Project and SR2S ATP Cycle 2 Local Match**

Anthony Adams provided an overview of the Transportation Development Act (TDA) Article 3 Funding Requests: Dixon SR2S OBAG Cycle 1 Project and SR2S ATP Cycle 2 Local Match. Mr. Adams explained that Dixon's SR2S OBAG Cycle 1 project experienced a shortfall for construction due to a higher than expected bid. Mr. Adams further highlighted that Solano County is looking for advanced bicycle infrastructure, and this is an opportunity to install green bike lanes connecting an elementary school and a middle school in Dixon.

Jason Riley provided a presentation explaining the Dixon Safe Routes to School (SR2S) One Bay Area Grant (OBAG) Cycle 1 Project: Shortfall and Green Bike Lanes. BAC members request to see the plans for the Dixon SR2S OBAG Cycle 1 Project.

Anthony Adams continued to explain about the SR2S ATP Cycle 2 Local Match where Active Transportation Program (ATP) Cycle 2 funds were able to provide infrastructure improvements to 2 schools in Vallejo and 5 schools in Benicia.

Recommendation:

On a motion by Michael Segala, and a second by Barbara Wood, the BAC forward a recommendation to the STA Board to allocate TDA Article 3 funds in the following amounts: \$51,448 to cover the shortfall of the Dixon SR2S OBAG Cycle 1 project, \$20,000 to the Dixon SR2S OBAG Cycle 1 project to install green paint in the Class II bike lanes, and \$85,000 to the SR2S Program for its ATP Cycle 2 Local Match. (7 Ayes, 2 Absences, 0 Abstentions)

7. ACTION NON – FINANCIAL

A. **US Bicycle Route 50 Designation**

Cory Peterson provided a brief overview of the US Bicycle Route 50 Designation. Glen Grant provided a presentation of the new proposed alignment through Solano County. Mr. Grant utilized the Top Ten Rides as a guide to design the US Bicycle Route 50 through Solano County. He addressed how Solano County would not support US Bicycle Route 50 to use Pleasants Valley Road so they had to choose a different route going through that portion of the County. Glen Grant noted that the City of Vacaville does not support the use of Alamo Drive for US Bicycle Route 50. Nancy Lund stated that until the City of Vacaville finalize their portion of the route, BAC members cannot support the Solano portion of the UC Bicycle 50. Mr. Grant also

request BAC members to provide comments to improve the current proposed route. Lori Wilson asked how soon does US Bicycle Route 50 needs to be finalized and Glen Grant responded that their goal was within a year.

Recommendation:

Direct STA staff to write a letter on behalf of the BAC to the STA Board showing support for the Solano portion of US Bicycle Route 50.

On a motion by Lori Wilson, and a second by Barbara Wood, the BAC decided to table the vote until the City of Vacaville supports US Bicycle Route 50.
(7 Ayes, 2 Absences, 0 Abstentions)

B. Grizzly Island Road Restoration Project

Cory Peterson provided an overview of the Grizzly Island Road Restoration Project. Mr. Peterson explained that currently, Solano Countywide Bicycle Plan proposes the Grizzly Island Road become a Class III bike route for its entire 16.2 mile length. He added that the proposed California Department of Fish and Wildlife (CDFW) project would build Class II lanes on a one mile stretch of the road, which is an upgrade to the plan.

Recommendation:

On a motion by Lori Wilson, and a second by Barbara Wood, the BAC to find the proposed Class II bike lanes for the CDFW Grizzly Island Road Project to be consistent with the Solano Countywide Bicycle Plan and support future efforts to extend the Class II facilities. (7 Ayes, 2 Absences, 0 Abstentions)

C. Caltrans District 4 Bike Plan Workshop

Cory Peterson provided an overview of the Caltrans District 4 Bike Plan Workshop.

Recommendation:

Choose two possible dates to hold a workshop for the Caltrans District 4 Bike Plan.

On a motion by Barbara Wood, and a second by Ray Posey, the BAC selected 9/28/2017 to hold a workshop for the Caltrans District 4 Bike Plan.
(7 Ayes, 2 Absences, 0 Abstentions)

D. AB 1103 – Bicycle Yield as Stop

Cory Peterson provided an overview on the AB 1103 – Bicycle Yield as Stop. Chair Lund is concerned about getting a public agency involved with AB 1103, but as individuals part of a local bike club is different.

Recommendation:

Direct STA staff to conduct more in-depth research of the bill and get the input of our member agencies and committees before returning to the BAC to make a recommendation to the STA Board.

On a motion by Barbara Wood, and a second by Lori Wilson, the BAC motions to direct Cory Peterson to email Walt Seifert that the BAC is not in the position to make a decision currently. (7 Ayes, 2 Absences, 0 Abstentions)

E. BAC Field Trip

BAC members agree to have the field trip in late October. Nancy Lund encourage BAC members to motion to request STA staff to set up a date for the BAC field trip.

One a motion by Barbara Wood and a second from Lori Wilson, the BAC request staff to set up a date in late October for the BAC field trip. (7 Ayes, 2 Absences, 0 Abstentions)

8. INFORMATION – DISCUSSION

A. Family Bike Workshops and STAY Grant

Cory Peterson provided an overview on the Family Bike Workshops and Spare the Air Youth (STAY) Grant. Mr. Peterson stated that the San Francisco Bike Coalition (SFBC), in partnership with bike coalitions throughout the Bay Area, is in the process of applying for STAY grant funding to conduct Family Bike Workshops though out the region. Chair Lund announced that there will be a Family Bike Workshop in Benicia on October 21, 2017.

B. Bicycle Priority Project List

Cory Peterson provided a brief overview of the Bicycle Priority Project List. Mr. Peterson explained that the City of Vacaville added the Ulatis Creek Bike Path project as a Tier 1 project because most of the project will be funded from the I-80 Express Lanes Project. He also added that the Ulatis Creek Bike Path project would also be a great candidate for ATP Cycle 4 funding early next year.

Michael Segala stated he has concerns about using ATP funds towards the Ulatis Creek Bike Path Project. Mr. Segala was not comfortable that the request was made because of “new developments” that the project can be tacked on to the I-80 Express Lanes project. Cory Peterson revised his staff report to indicate “new information” instead of “new development” for the Ulatis Creek Bike Path project. Michael Segala asked that since the Ulatis Creek Bike Path project is placed into Tier 1, will it interfere with other projects on the list. Anthony Adams stated that it would not interfere with the other projects on the priority list because the Ulatis Creek Bike Path project was previously a Tier 1 project and fully funded before the funds were rescinded.

C. Promoting Bike Commuting/Use of Bike Lockers at Vallejo Transportation Center and Curtola Park & Ride

Cory Peterson provided an overview of Promoting Bike Commuting/Use of Bike Lockers at Vallejo Transportation Center and Curtola Park & Ride. Michael Segala stated that it should be a countywide involvement. Lori Wilson recommend promoting bike lockers at bike events such as Bike to Work Day of family bike workshops.

D. Reports and Updates from Staff

Cory Peterson updated BAC members on the Active Transportation Plan Purpose Statement, the Fairfield Linear Park Trail Plan, and ATP Cycle 3 and 4 Update. Anthony Adams provided a brief update on the I-80/I-680/SR-12 Interchange and Green Valley Overcrossing.

9. INFORMATIONAL – NO DISCUSSION

A. 2016-17 BAC Attendance Matrix and Membership Status

Esther Wan provided the 2016-17 Attendance Matrix and the Membership Status for the Bicycle Advisory Committee members.

10. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS

None.

11. ADJOURNMENT

The STA BAC meeting adjourned at approximately 9:08 p.m. The next meeting of the STA BAC meeting is on **Thursday, November 2, 2017**.

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DATE: October 24, 2017
TO: STA BAC
FROM: Cory Peterson, Planning Assistant
RE: 2018 BAC Officer Elections and Membership Status

Background:

The Bicycle Advisory Committee has two officer positions to assist staff with developing agendas and running meetings. These positions are Chair and Vice-Chair. According to the by-laws, “the BAC shall, at the last meeting of each calendar year, nominate and elect the Chair and the Vice-chair for a one (1) calendar term. No officer shall serve more than two (2) consecutive terms in a given office.”

Discussion:

The current Chair is Nancy Lund, and the current Vice Chair is Mike Segala. Nancy Lund has served two consecutive terms as Chair (2016 and 2017) and therefore is ineligible to be elected. Mike Segala has served one consecutive term as Vice-Chair, and is eligible for another term. The BAC bylaws state that “No officer shall serve more than two (2) consecutive terms in a given office.”

The role of the Chair is to preside over BAC meetings and coordinate the meeting agendas with STA staff. The role of the Vice-chair is to assist the Chair and to preside over meetings in the absence of the Chair. The chosen candidates for Chair and Vice-Chair will take effect at the first meeting of the 2018 calendar year on January 4, 2018.

Additionally, the BAC will discuss the membership status of each member at the November 2nd, 2017 meeting, in advance of any terms expiring at the end of the year. The membership status of each member is attached as Attachment A:

Fiscal Impact:

None.

Recommendation:

Elect a Chair and Vice-Chair for the 2018 calendar year.

Attachment:

- A. BAC Membership Matrix



**STA Bicycle Advisory Committee (BAC)
Membership Status
(November 2017)**

Member	Jurisdiction	Appointed	Term Expires	Chair/Vice-Chair Appointment
Nancy Lund	Benicia	Since: 12/2010 Re-Appointed: 1/2016	December 31, 2019	Chair 2016, 2017 Vice-Chair 2014, 2015
James Fisk	Dixon	Since: 1/1993 Re-Appointed: 1/2015	December 31, 2018	
Catherine Moy	Fairfield	Since: 2/2017	December 31, 2020	
VACANT	Rio Vista	N/A	N/A	N/A
Lori Wilson	Suisun City	Since: 3/2013 Re-Appointed: 2/2017	December 31, 2020	
Ray Posey	Vacaville	Since: 1/2002 Re-Appointed: 1/2014	December 31, 2017	Chair 2012, 2013 Vice-Chair 2010, 2011
Mick Weninger	Vallejo	Since: 1/1993 Re-Appointed: 1/2014	December 31, 2017	
Mike Segala	Solano County	Since: 1/1995 Re-Appointed: 1/2016	December 31, 2019	Chair 2014, 2015 Vice-Chair '12, '13, '17
Barbara Wood	Member-At-Large	Since: 3/2006 Re-Appointed: 1/2016	December 31, 2019	Chair 2008, 2009 Vice-Chair 2006, 2007



DATE: October 24, 2017
TO: STA BAC
FROM: Cory Peterson, Planning Assistant
RE: League of American Cyclists Bicycle Friendly Cities

Background:

The Bicycle Friendly Communities, run by the League of American Cyclists (LAC), was created in 1995 to recognize communities that have prioritized and implemented bicycle infrastructure and education in their communities. Since the creation of the program, 416 cities across the country have been recognized as Bicycle Friendly Communities, plus 100 honorable mentions. There are five levels of recognition, Bronze, Silver, Gold, Platinum, and Diamond. The differences between these levels are explained in the info graphic attached as Attachment A.

At their September 7, 2017 meeting, the STA BAC requested a report on the requirements to become a Bicycle Friendly Community. Currently, no city in Solano County has been received this distinction.

Discussion:

The LAC considers ten building blocks when evaluating communities for bicycle friendliness, attached as Attachment B. These building blocks focus on several components of bike friendly cities: infrastructure, education/programs, advocacy, and planning/legislation. According to the criteria of the LAC, bicycle friendly communities will have prioritized all four of those components. For example, to achieve the Bronze level status, a city should have a minimum of 26% of its total road network mileage with dedicated bicycle facilities. It should have regular bicycle education classes available to the public and in schools. The city will likely have an active bicycle advisory committee, or an advocacy group. Lastly, the city will have buy in from its local government in the form of an updated bike plan and bicycle friendly ordinances. As the medal level increases, the requirements increase as well. These specific requirements are spelled out in Attachment A.

Fiscal Impact:

None.

Recommendation:

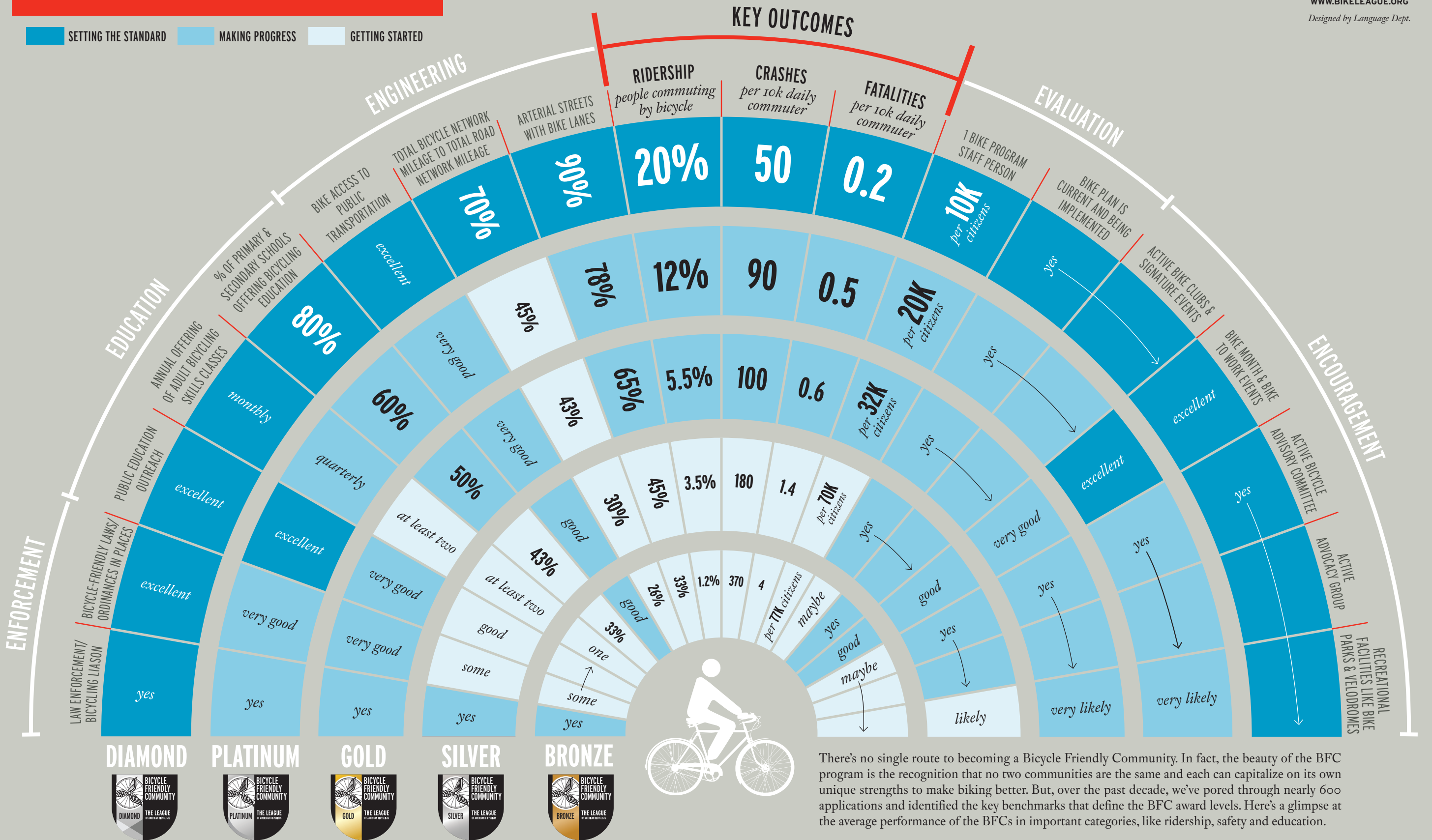
Informational.

Attachments:

- A. Bicycle Friendly Communities Info Graphic
- B. 10 Building Blocks of Bicycle Friendly Communities

THE BUILDING BLOCKS OF A BICYCLE FRIENDLY COMMUNITY

produced by
THE LEAGUE
 OF AMERICAN BICYCLISTS
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WHAT THE BUILDING BLOCKS TELL US ABOUT BICYCLE FRIENDLY COMMUNITIES

Below is a brief description of each of the 10 Building Blocks that appear on Bicycle Friendly Community report cards.

- **High Speed Roads with Bicycle Facilities** - This building block reflects the reported bicycle facilities on roads with posted speed limits of more than 35 mph. It replaced the building block "percentage of arterials and major collectors with bicycle facilities" when our application changed to ask for information on the specific types of bicycle facilities on roads of different posted speed limits. The average Bronze community has bicycle facilities on 19% of its high speed roads.
- **Total Bicycle Network mileage to Total Road Network Mileage** - This building block reflects the entirety of bicycle facilities, located on and off-road, divided by the reported centerline miles of all roadways. The average Bronze community has a ratio of roughly 1 mile of bike network for every 4 miles of road network.
- **Bicycle Education in Schools** - This building block reflects the percentage of elementary, middle, and high schools that offer bicycle education and the type of education offered at each school. Prevalence and type are used to create descriptive categories, with the average Bronze having average Bicycle Education in Schools.
- **Share of Transportation Budget Spent on Bicycling** - This building block reflects the reported percentage of each community's total transportation budget, over the past 5 years, invested in bicycle projects. The average Bronze community reports that 9% of its transportation budget is invested in bicycle projects.
- **Bike Month and Bike to Work Events** - This building block reflects the number of events promoted as part of bike month in each community. The number of events is used to create descriptive categories, with the average Bronze having either average or Good Bike Month and Bike to Work Events.
- **Active Bicycle Advocacy Group** - This building block reflects reported bicycle, active transportation, and transportation equity advocacy groups. Over 90% of communities that apply report the existence of an advocacy group in their community.
- **Active Bicycle Advisory Committee** - This building block reflects whether a bicycle advisory committee exists and how often it is reported to meet. The average Bronze community has a bicycle advisory committee that meets roughly every two months.

- **Bicycle Friendly Laws & Ordinances** - This building block reflects local ordinances or state laws that are reported to protect or restrict bicyclists in each community. The number of restrictive laws is subtracted from the number of protective laws and that number is used to create descriptive categories. The average Bronze community has between acceptable and average Bicycle Friendly Laws & Ordinances.
- **Bike Plan is Current and is Being Implemented** - This building block reflects reported information on the existence of a bike plan, the age of the bike plan, whether that bike plan has goals, and whether those reported goals are being met. Nearly 70% of communities that apply report having a bike plan that is current and is being implemented.
- **Bike Program Staff to Population** - This building block reflects reported information on the number of full-time equivalent employees in each community and the population of each community. We divide the population of each community by the reported full time equivalent employees, so this statistic can be higher than the population of a community. It is reported in the number of thousands of residents per one full-time staff person. The average Bronze community has 148,000 residents per one staff person.



DATE: October 24, 2017
TO: STA BAC
FROM: Cory Peterson, Planning Assistant
RE: Benicia Bike Workshop Re-Cap

Staff will provide report at the meeting.

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DATE: October 24, 2017
TO: STA BAC
FROM: Cory Peterson, Planning Assistant
RE: BAC Field Trip Re-Cap

Staff will provide report at the meeting.

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DATE: October 20, 2017
TO: STA BAC
FROM: Cory Peterson, Planning Assistant
RE: Active Transportation Plan Update

Background:

Every 5 years, STA is authorized to utilize TDA Article 3 funding to update the Countywide Bicycle and Pedestrian Plans. In July 2016, the STA Board authorized an allocation of \$250,000 in TDA Article 3 funds to update these Plans.

Discussion:

Currently, STA has enough funds to do a high level, county-wide analysis of active transportation infrastructure and make subsequent recommendations. In order to potentially augment the scope of work, STA submitted an application to the Caltrans Sustainable Communities Grant in the amount of \$350,000 to update the new Solano Active Transportation Plan (ATP). This new Plan will be a combination of the previous Countywide Bicycle Plan, Countywide Pedestrian Plan, and Safe Routes to Transit (SR2T) Plan.

If awarded funding, STA will be able to conduct more detailed geo-spatial analysis and do more public outreach to each City in Solano County. As part of the Plan update, STA will create a new database of active transportation infrastructure in Solano County, to better understand what facilities are being used and where new facilities need to be placed. An Attractor/Generator analysis will be conducted to show what locations are most likely to attract bicyclists and pedestrians (attractors), and where they most likely will come from (generators). Combined with a Needs and Gap analysis, this will show where the greatest need for bicycle and pedestrian facilities are. Project recommendations will be made from these analyses, along with feedback from the BAC, PAC, Member Agencies, and the general public.

If STA is not awarded funding, the Plan update will still commence as planned, but will only be able to achieve high-level, county-wide analysis. As more details become available, they will be included in future updates to the BAC.

Fiscal Impact:

None.

Recommendation:

Informational.

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DATE: October 23, 2017
TO: STA BAC
FROM: Cory Peterson, Planning Assistant
RE: Reports and Updates from Staff

Background:

The Bicycle Advisory Committee (BAC) often hears about an assortment of bicycle related issues around the county and region. Some of these issues are of high importance and receive a portion of the agenda in the form of an action or discussion item. Other items are more appropriate to update briefly and facilitate discussion if needed. Below is a list of topics and updates.

Current Projects

Two projects of note to update at this time are Suisun City's Driftwood Drive Class I Path, which recently completed construction and is now in use, and Dixon's Rehrmann Drive Bike Lanes. Striping for these lanes is expected to begin within the next few weeks, with the installation of green paint shortly after.

Caltrans District 4 Bike Plan

The planning process for the Caltrans District 4 Bike Plan is nearly complete. Caltrans staff came to Solano County on September 28th, 2017 to discuss the plan and source local feedback. A second round of public workshops will be held in the late fall/early winter at three locations in the Bay Area (Petaluma, Oakland, and Menlo Park) to further discuss the plan's findings. A Draft Plan is expected in early 2018, with the Final Plan adoption shortly after.

ATP Cycle 3 and 4 Update

With the passage of SB 1, the statewide Active Transportation Plan (ATP) is receiving an additional \$100 million annually to the available funds. Caltrans will accelerate the call for projects of ATP Cycle 4 to the summer of 2018. Previously, it was planned for summer of 2019. STA staff is currently developing a funding strategy and finding potential projects to apply for Cycle 4 funding. We will likely have a list of candidate projects to report at the January meeting.

Fiscal Impact:

None.

Recommendation:

Informational.

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DATE: October 24, 2017
 TO: Bicycle Advisory Committee (BAC)
 FROM: Esther Wan, Administrative Clerk/BAC Clerk
 RE: 2017 BAC Meeting Attendance Matrix

Member/Position	Jan. 5 th	March 2 nd	May 4 th	July 6 th	Sept. 7 th	Nov. 2 nd
Barbara Wood, Member at Large	✓	✓	Cancelled	✓	✓	
Catherine Moy, City of Fairfield	N/A	N/A	Cancelled	--	--	
James Fisk, City of Dixon	--	✓	Cancelled	✓	✓	
Lori Wilson, City of Suisun City	✓	E	Cancelled	✓	✓	
Michael Segala, Solano County, Vice – Chair	✓	✓	Cancelled	✓	✓	
Mick Weninger, City of Vallejo	✓	✓	Cancelled	E	✓	
Nancy Lund, City of Benicia Chair	✓	✓	Cancelled	✓	✓	
Ray Posey, City of Vacaville	✓	E	Cancelled	✓	✓	
Vacant, City of Rio Vista	N/A	N/A	Cancelled	N/A	N/A	

✓ - Present -- - Absent E - Excused Absence

Section 1. Meetings/Attendance (Bylaws)

The BAC shall hold a regular meeting at least once a calendar year quarter and as necessary to fulfill the mandate of Article III, Sections 1 and 2. Members of the BAC that do not attend three scheduled meetings in succession and do not contact staff to indicate that they will not be present is considered to be an ‘un-contacted absence’ which may have their position declared vacant by the STA Board. Absence after contacting staff is considered a ‘contacted absence.’ Contacted absences and un-contacted absences shall be documented in the minutes of each meeting. If a BAC member has missed a combination of four contacted and un-contacted absences in any one-year period, he or she will be sent a written notice of intent to declare the position vacant. If there is no adequate response before or at the next scheduled meeting, and based upon a recommendation from the BAC, the position may be declared vacant by the STA Board.

Recommendation:
Informational.